SUBGRANT APPLICATION TEMPLATE

**COMMUNITIES RESPOND TO DISINFORMATION**

**Grants Program  
Please first save the document to your computer, then complete it, following the instructions below, and send it to the email address listed in the ad.**

Applicants are invited to submit a proposal following the guidelines below.

1. **SUMMARY DATA**

|  |  |
| --- | --- |
| **1.1 Applicant Contact Information** | Name/Title:  Address/Phone Number:  Email Address: |
| **1.2 Applicant description** | Please include here a short description of your organisation/activity  *(for how long you are on the market, what are you doing, what are your main activities, potential experience in implementing other projects financed by donors, and any other information you consider relevant)* |
| **1.3 Project Name**  **(Title/Subtitle):** |  |
| **1.4 Proposed Project Start/End Dates** | ddMMyyyy – ddMMyyyy (6-12 months) |

1. **OVERVIEW**

**2.1 Problem Identification**

*Please describe the problem your project will address.*

**2.2 Background and Context**

*Please describe the socio-economic and political context for the proposed project, such as internal & external challenges facing the country, area, and locality or legal environment, if relevant, etc.*

**2.3 Executive Summary**

*Please provide a summary of how the project and the activities proposed will address the problems identified in the project.*

1. **PROJECT DESCRIPTION**

**3.1 Project Goal**

*As mentioned in the RFA, the overall Goal of this Grants Program is* ***to support community activities that will help the public to improve their critical thinking skills and abilities in identifying disinformation or propaganda.*** *What is the goal/longer-term impact, which your project aims to contribute to the overall Goal of this Grant Program? [Example:* *Increase the level of critical thinking among the elderly rural population in the Republic of Moldova.]*

**3.2 Specific Objective(s)**

*What do you intend to achieve, improve, and change through your project? You must list at least one specific objective.*

**3.3 Proposed Activities**

*Please describe in detail the proposed project activities that will contribute to achieving the objective(s) listed above. If more than one objective, please list and describe the activities grouped by objectives and enumerate them.*

**3.4 Project LogFrame**

*Please fill in this table. You can add and remove rows as necessary.*

|  |  |  |  |
| --- | --- | --- | --- |
| ***Activities***  *Please list the main activities/tasks that have to be carried out to deliver the expected deliverable(s) / result(s)* | ***Outputs/Deliverables***  *Please list the tangible products and services. Indicate what kind and what quantity of outputs will be produced and by when*. | ***Outcomes/Results***  *Please show what are the expected results of the implemented activities.* | ***Indicators***  *What are the quantitative measures or qualitative indicators, by which achievement of the specific objective and results can be evaluated?* |
| **Specific Objective 1:** *(include the objective of the project)* | | | |
| *Activity 1:*  *Activity 2:*  *…* | *Output 1.1*  *Output 1.2*  *…* | *Outcome 1.1*  *Outcome 1.2*  *…* | *Indicator 1.1*  *Indicator 1.2*  *…* |
| **Specific Objective 2:** *(include the objective of the project)* | | | |
| *Activity 1:*  *Activity 2:*  *…* | *Output 1.1*  *Output 1.2*  *…* | *Outcome 1.1*  *Outcome 1.2*  *…* | *Indicator 1.1*  *Indicator 1.2*  *…* |

**3.5 Work Plan**

*Please list the main activities/tasks that have to be carried out to deliver the expected deliverable(s)/ result(s). Fill in with X the planned implementation month for each activity/task. Please add and remove rows as necessary.*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Activity*** | ***Months*** | | | | | | | | | | | | ***Responsible person*** |
| ***1*** | ***2*** | ***3*** | ***4*** | ***5*** | ***6*** | ***7*** | ***8*** | ***9*** | ***10*** | ***11*** | ***12*** |
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**3.6 Monitoring and Evaluation Plan**

*Please fill in this table. You can add and remove rows, as necessary.*

| ***Activities*** | ***Output/Outcome*** | ***Indicator*** | ***Baseline*** | ***Target*** | ***Data Collection/***  ***Source*** |
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**3.7 Organisational support**

*Have you received funding from other donors for this and next year? Yes / No*

*If yes, please provide details.*

|  |  |  |  |
| --- | --- | --- | --- |
| ***Donor*** | ***Amount of grant*** | ***Start-End Dates*** | ***Covered costs*** |
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1. **SUPPORTING INFORMATION**

**4.1 Challenges**:

*What challenges do you think you may face and how will you mitigate them?*

**4.2 Sustainability**:

*Do you plan to continue this project after Internews support ends? If yes, please provide details?*

**4.3 Organizational/Personal Capacity**

*Why YOU? Your uniqueness in terms of capacity, past activities, technology use and uniqueness of approach, previous relevant experience if any.*